

Town of Canterbury  
Board of Selectmen  
April 15, 2013

Selectmen Present: Bob Steenson  
Tyson Miller  
Cheryl Gordon  
Town Administrator: Roger Becker

The meeting was called to order at 5:08 PM.

Bob updated the Board on the latest report from Aries Engineering regarding capping the landfill. The Board authorized Aries Engineering to handle the closing of the landfill on the Town's behalf.

Tax Collector/Town Clerk Ben Bynum attended the meeting.

Bob explained that they were reviewing draft letters for property owners of unpaid taxes. If a property is in a trust, communication should be made to the trustees of the Trust.

Ben updated the Board on a property with unpaid taxes on Intervale Road. The Selectmen will visit this site on Friday, April 19, 2013.

The Board thanked Ben for attending and invited him to stay for presentations by two (2) vendors to provide recurring IT Department services and to upgrade the Town's computer network to a server based system.

Road Agent Jim Sawicki and Transfer Station Manager Adrienne Hutchinson attended the meeting. Adrienne discussed adopting a Solid Waste Flow Ordinance. This would allow the Town to regulate the collection of trash and how it is disposed of. Adrienne submitted sample ordinances for the Board to review. She suggested having Town Counsel review the draft.

The Board will further review the ordinances and forward to Town Counsel.

Bob made a motion to approve Adrienne as an alternate representative for the Concord Regional Solid Waste. Cheryl seconded. All in favor, motion carried.

The Board thanked Adrienne.

A brief discussion was held on the draft Standard Operating Procedures. The Board will review their copies and get any changes to Jim.

A brief discussion was held on paving Riverland Road. A discussion ensued regarding if this had to go before the Town or can the Selectmen authorize the paving of currently a gravel road.

Jim will email his project outline to the Selectmen.

The Board thanked Jim.

Fire Chief Pete Angwin attended the meeting.

Pete reported that he is waiting for the report from the Police Department to complete the Emergency Operation Plan.

Chief Angwin reported that due to Brookford Farms expanding the barns, he would like to find a place to put a dry hydrant in the area. Bob explained that the irrigation is hard pipe connected to the river.

The Board thanked Pete.

Police Chief John LaRoche attended the meeting.

Chief LaRoche reported that he is now down 2 employees. He has a couple of people that are interested in filling those positions. The Chief reported that he wants to change Officer Kyle DiFruscio's status from part-time to full-time in October.

A discussion was held on the shifts that will be made available to cover the town beaches.

The Board authorized Chief LaRoche to begin the interview process to fill the 2 vacant positions.

The Board thanked Chief LaRoche for attending.

Claire Kent of Choice Computers attended the meeting to discuss her proposal for IT Services.

Bob explained what the Board of Selectmen is looking for in this type of service. The proposal was reviewed by department needs. Clair reported that she will get a breakdown on the user licenses and forward the information to the Selectmen.

The Board thanked Claire.

Eric Shanley and Ryan Robinson of Mainstay Technologies attended the meeting to discuss their proposal for IT Services.

Bob explained what the Board of Selectmen is looking for in this type of service. Eric explained that their initial proposal was for the Sam Lake House only. The various options (terminal vs. web based) to expand the service was discussed.

The Board thanked Eric and Ryan for attending.

The Selectmen signed:	Accounts Payable Manifest
	Welfare Manifest
	Payroll Manifest
	Federal Surplus Property Program
	Intent to cut – Tax Map 250 Lot 1 & Tax Map 234 Lot 1
	Timber Tax Warrant –Map 254 Lot 4 & Map 201 Lot 3
	Veteran's Exemption – Tax Map 102 Lot 145
	2 Vacation Requests

The Board reviewed a Barn Preservation Easement application. Bob made a motion to grant a Barn Preservation Easement to Hillary Horton. Cheryl seconded the motion. All in favor, motion carried.

Bob made a motion to adjourn the meeting at 9:40 PM. Tyson seconded the motion. All in favor, motion carried.

The next Selectmen's meeting will be held on Monday, May 6, 2013 at 6:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout  
Administration Assistant